

Waukee Public Library
Board of Trustees Minutes
Tuesday, April 8, 2025
950 Warrior Lane, Waukee, IA 50263

1. CALL TO ORDER

Micki Henderson called the meeting to order at 5:31 p.m.

2. ROLL CALL

The following Board of Trustees members were in attendance: Lela Scott, Micki Henderson, Melissa Marwedel and Darcy Burnett. Anna Eichhorn joined the meeting at 5:32 p.m. Emily Schultz joined online at 5:37 p.m, then joined in person at 5:41 p.m. David Meyer joined at 5:45 p.m.

Not in Attendance:

Liaisons in Attendance:

☒ Kristine Larson – Library Director

☐ Other? _____

3. APPROVAL OF AGENDA

Burnett moved to approve the agenda. Marwedel seconded the motion. Ayes: 4 Nays: 0 Motion carried.

4. MINUTES FOR APPROVAL

a. Meeting 03-11-2025

Burnett moved to approve the minutes. Scott seconded the motion. Ayes: 5 Nays: 0 Motion carried.

5. PUBLIC COMMENTS

a. No public comment

6. ACTION ITEM – APPROVAL OF INVOICES

a. Heavier month – building and plumbing items.

b. Annual items

c. Summer reading and other program expenses

Marwedel moved to approve the invoices. Burnett seconded the motion. Ayes: 5 Nays: 0

7. ACTION ITEM – APPROVAL OF LIBRARY CLOSURE MAY 22 & 23 FOR MECHANICAL WORK

a. The fire panel needs to be completely replaced. We are still waiting to hear from the fire department to see if staff can be present.

b. Have to get it done before summer reading starts and the fiscal year ends.

c. 23 years old

Burnett moved to approve closure. Scott seconded the motion. Ayes: 5 Nays: 0 Motion carried.

8. REPORTS

a. Budget Report

- a. Spending down everything that is available – will spend more on summer reading in the next two months.
- b. Building expenses will probably be over.
- c. Next year's budget will be approved in May

b. Library Director's Report

- a. June 1st is the start of Summer Reading Challenge for all ages
- b. Opening at 1:30 pm to public April 11th for staff development
- c. Will be closed on Easter
- d. April 24th closed to public due to fire sprinkler inspection
- e. African Drumming program was featured on Channel 13 News
- f. Caterday – last Saturday

c. WPL Friends Foundation Report

- a. Flower Power Fundraiser started and will go through May 15th. Half the proceeds go directly back to foundation.

d. Personnel Committee

- a. Did not meet but it is time to have the once a year meeting.
- b. Micki will review and send documents to Meyer and Burnett.
- c. Plan to stay after LBM in May.

e. Ways and Means Committee

- a. Did not meet.

f. Legislative Update

- a. Did not meet.
- b. Two library bills are dead.
- c. One issue: Federal IMLS funding – that department is currently laid off – State of Iowa receives 2 million each year and the state funnels to the libraries – could affect: Libby, BrainFuse, Vets Now, Interlibrary loan shipping
 - i. ALA has filed a lawsuit due to department being shut down without congressional oversight.
 - ii. No state librarian currently
 - iii. Still unknown – waiting game.
- d. Legislative recap April 19th, 10:00 am at City Hall put on by Waukee Chamber of Commerce.

9. ADJOURNMENT

Meyer moved to adjourn the meeting. Scott seconded the motion. Ayes: 7 Nays: 0 Motion carried.

The board adjourned the meeting at 5:55 PM.

****Minutes submitted by Lela Scott, Board Secretary****