

Waukee Public Library
Board of Trustees Minutes
Tuesday, March 10, 2026
950 Warrior Lane, Waukee, IA 50263

1. CALL TO ORDER

Micki Henderson called the meeting to order at 5:31 p.m.

2. ROLL CALL

The following Board of Trustees members in attendance: Lela Scott, Melissa Marwedel, David Meyer, Alyssa Young, and Micki Henderson, Emily Schultz.

Not in Attendance: Darcy Burnett

Liaisons in Attendance:

- Kristine Larson – Library Director
- Other? _____

3. APPROVAL OF AGENDA

Schultz moved to approve the agenda. Marwedel seconded the motion. Ayes: 6
Nays: 0 Motion carried.

4. MINUTES FOR APPROVAL

- a. Meeting 2.10.26

Meyer moved to approve the minutes. Marwedel seconded the motion. Ayes: 6
Nays: 0 Motion carried.

5. PUBLIC COMMENTS

- a. No public comment
- b. Board Chair got a text from someone stating they got her info for library asking for a call back. Gave her, her email, she emailed, lives in Urbandale but visits Waukee Library and is upset she can no longer do interlibrary loans.
 - i. Mickie looped in Kristine regarding.

6. ACTION ITEM – APPROVAL OF INVOICES

- a. Lighting issues
- b. Program costs, typical for this time of year

Scott moved to approve invoices. Schultz seconded the motion. Ayes: 6 Nays: 0
Motion carried.

7. REPORTS

a. Budget Report

- a. At 40% mark

b. Director's Report

- a. Lots of building items – hoping to get a major lighting project done by end of June
 - i. Roof leak situation
 - ii. Had to upgrade security camera storage – old system
 - iii. Looking to expand staff area due to the increase in FTE
- b. April 5th – Library closed
- c. April 17th – PD for staff
- d. Accepted offer for the teen librarian – comes from DMPL
- e. Panelist at State of The City Luncheon tomorrow
- f. Warrior Lane closed to the south until the end of the year
- g. Kristine is out all next week for Spring Break

c. WPL Friends Foundation Report

- a. Flower Power Fundraiser is ongoing
- b. Looking at 2026 – post card with a QR code instead of a letter
- c. New Venmo established

d. Personnel Committee

- a. Did not meet
- b. Will meet in April

e. Ways and Means Committee

- a. Did not meet

f. Legislative Update

- a. Down to 2 Bills – in House right now

8. ADJOURNMENT

Scott moved to adjourn the meeting. Marwedel seconded the motion. Ayes: 6
Nays:0 Motion carried.

The board adjourned the meeting at 5:59 PM.

****Minutes submitted by Lela Scott, Board Secretary****