Waukee Public Library
Board of Trustees Minutes
Tuesday, July 14, 2026
950 Warrior Lane, Waukee, IA 50263

---

1. **CALL TO ORDER**
   David Meyer called the meeting to order at 5:34 p.m.

2. **ROLL CALL**
   The following Board of Trustees members in attendance: Melissa Marwedel, Darcy Burnett, David Meyer, Alyssa Young, Emily Schultz, Chelsea Salvo, and Lela Scott virtually.

   Not in Attendance:

   Liaisons in Attendance:
   ☒ Kristine Larson – Library Director
   ☐ Other? _____

3. **APPROVAL OF AGENDA**
   Marwedel moved to approve the agenda. Burnett seconded the motion. Ayes: 7 Nays: 0 Motion carried.

4. **MINUTES FOR APPROVAL**
   a. Meeting 06/09/2026
   Burnett moved to approve the minutes. Marwedel seconded the motion. Ayes: 7 Nays: 0 Motion carried.

5. **PUBLIC COMMENTS**

6. **ACTION ITEM – APPROVAL OF INVOICES**
   a. Winding down fiscal year – ended June 30th
   b. Lighting replacement project part of the capital improvement budget
   c. Programming costs
   Schultz moved to approve invoices. Marwedel seconded the motion. Ayes: 7 Nays: 0 Motion carried.
7. ACTION ITEM – APPOINTMENT OF OFFICERS
   a. President: Melissa Marwedel
      i. Meyer motioned, Burnett seconded. Ayes: 7 Nays: 0 Motion Carried.
   b. Vice President: David Meyer

i. Burnett motioned, Marwedel seconded. Ayes: 7 Nays: 0 Motion Carried.

c. Treasure: Darcy Burnett
    i. Meyer motioned, Schultz seconded. Ayes: 7 Nays: 0 Motion Carried.
d. Secretary: Lela Scott
    i. Schultz motioned, Meyer seconded. Ayes: 7 Nays:0 Motion Carried.

8. ACTION ITEM – APPOINTMENT OF COMMITTEES
    a. WPLFF Liaisons – Emily Schultz and David Meyer
    b. Personnel – Emily Schultz, Melissa Marwedel, and David Meyer
    c. Ways and Means – Darcy Burnett, Emily Schultz, Chelsea Salvo
    d. Legislative – Alyssa Young, Chelsea Salvo, Darcy Burnett
9. **REPORTS**
    a. Budget Report
        a. No surprises
    b. Director's Report
        a. Summer reading goes through the end of July
            i. 3600 signups, beating last years numbers
        b. Lots of activities and programs going on
        c. 28,000 books checked out in June – 6% increase from last year
        d. Attending school lunch events and other outreach activities
        e. Will eliminate DVDs from collection – harder to get them with less checkouts – will fill that space in with books
        f. No booth at Art Festival now due to sickness and people being out
        g. Attend State Library Commission tomorrow
        h. Do have a state librarian
        i. Discussed library budgets and the different solutions being proposed
    c. WPL Friends Foundation Report
        a. Did not meet
    d. Personnel Committee
        a. Did not meet
    e. Ways and Means Committee
        a. Did not meet
    f. Legislative Update (Off-Session)
        a. Did not meet
10. **ADJOURNMENT**

Schultz moved to adjourn the meeting. Burnett seconded the motion. Ayes: 7 Nays:0 Motion carried.

The board adjourned the meeting at 6:02 PM.

Minutes submitted by Lela Scott, Board Secretary