

Waukee Public Library
Board of Trustees Minutes
Tuesday, September 8, 2026
950 Warrior Lane, Waukee, IA 50263

1. CALL TO ORDER

- a. The meeting was called to order at 5:35 p.m.

2. ROLL CALL

The following Board of Trustees members were in attendance: Melissa Marwedel, David Meyer, Chelsea Salvo, Darcy Burnett, Alyssa Young

Not in Attendance: Lela Scott, Emily Schultz

Liaisons in Attendance:

X Kristine Larson - Library Director

Other? N/A

3. APPROVAL OF AGENDA

Burnett moved to approve. Salvo seconded the motion. Ayes: 5 Nays: 0 Motion Carried

4. MINUTES FOR APPROVAL

Burnett moved to approve. Meyer seconded the motion. Ayes: 5 Nays: 0 Motion Carried

5. PUBLIC COMMENTS

None

6. ACTION ITEM - APPROVAL OF INVOICES

- a. No anomalies
- b. Typical invoices for this time of year

Young moved to approve. Burnett seconded the motion. Ayes: 5 Nays: 0 Motion Carried

7. DISCUSSION ITEM - LIBRARY TECHNOLOGY

- a. Director shared MOU from City Manager stating intention to remove Library employees from the City IT services network.
- b. Move would be cost prohibitive - at least \$275,000 a year to engage a MPS independently to operate just a handful of systems
- c. Public facing networks and technology are not connected to city network - they operate separately
- d. No other city department operates in this manner
- e. Additional discussion surrounding rationale provided by City Manager and Director of Technology Services
- f. Larson recommended adopting a resolution at October Board of Trustees meeting, shared an initial draft
- g. Board unanimously agreed with this direction

8. REPORTS

a. Budget Report

- i. No significant expenditures
- ii. Did some carpet cleaning

b. Director's Report

- i. Back to regular fall programming
- ii. Open Sundays starting 9/13
- iii. Early out teen program taking place 9/9
 - 1. Partnership with City Parks & Rec Department
- iv. Technical Services Manager position is open - individual resigned
 - 1. Hoping for a November start date
- v. Board training at Ankeny library Oct. 14
 - 1. Topic: open meetings laws

c. WPL Friends Foundation Report

- i. Met in August
- ii. They are looking to update the website by December
- iii. Appointed secretary
- iv. Planning to send out a fundraising letter in November

d. Personnel Committee

- i. Did not meet

e. Ways and Means Committee

- i. Did not meet, will meet next month

f. Legislative Advocacy Committee

- i. Did not meet

9. ADJOURNMENT

- a. Burnett moved to approve. Salvo seconded the motion. Ayes: 5 Nays: 0 Motion Carried
- b. Board adjourned at 6:05 p.m.

****Minutes submitted by Alyssa Young in place of the Board Secretary****